

Annexure- II

Functions and Duties of

ANDHRA PRADESH MUNICIPAL DEVELOPMENT PROJECT

S.NO.	Name of the Organization	Address	Functions/Duties
1.	Commissioner and Director of Municipal Administration	1 st Floor, 640, Khasana Building, A.C.Guards, Hyderabad	Monitoring and review of all components of the project sanctioned under APMDP.
2.	MSU-APMDP	5 th Floor, 640, Khasana Building, A.C.Guards, Hyderabad	<p>Coordinate between World Bank, GoAP, CDMA, APUIF, DTCP, PHED and ULBs. The Municipal Strengthening Unit (MSU) in CDMA office will oversee the State Level Policy and Institutional Development Component in collaboration with APUIF, MEPMA and DTCP and other departments of GoAP as necessary. The MSU will be assisted by a Technical Support Service Consultant (Institutional Consultant on regular basis), who shall be responsible for:</p> <ol style="list-style-type: none"> 1. Identification of the Scope of all Sub-Components/Activities in discussion with the concerned. 2. Preparation of Terms of Reference for all the Sub-Components/Activities under the State Level Policy and Institutional Development, assisting MSU in working out the Deliverables. 3. Facilitation for Studies/Activities undertaken by Consultants. 4. Organization of Workshops/Seminars/Study Tours/Field Visits, etc. 5. Assisting MSU in the Maintenance of these Accounts Sub-Component-wise 6. Quality Assurance for the Deliverables 7. Assisting MSU in reporting to the Government/World Bank 8. Publication and Dissemination of Reports